If in doubt, **ask yourself:**

Is it legal?

YES

NO/NOT SURE

Do not proceed; contact your legal department for further advice and guidance.

Is it consistent with Hydratech Industries policies and the Code of Conduct?

YES

NO/NOT SURE

Seek advice and guidance from management or raise your issues on www.hydratec-industries/coc

Would I be happy explaining what I did to my colleagues, family and friends without shame or embarrassment?

YES

NO/NOT SURE

Do not proceed; seek advice

guidance if required.

Would I be comfortable if it appeared in a newspaper?

YES

NO/NOT SURE

Do not proceed; seek advice and guidance if required.

Keeping in mind that Hydratech Industries is a global company, ask yourself: Would it be acceptable in a global context?

YES

NO/NOT SURE

Do not proceed; seek advice and guidance if required.

Proceed